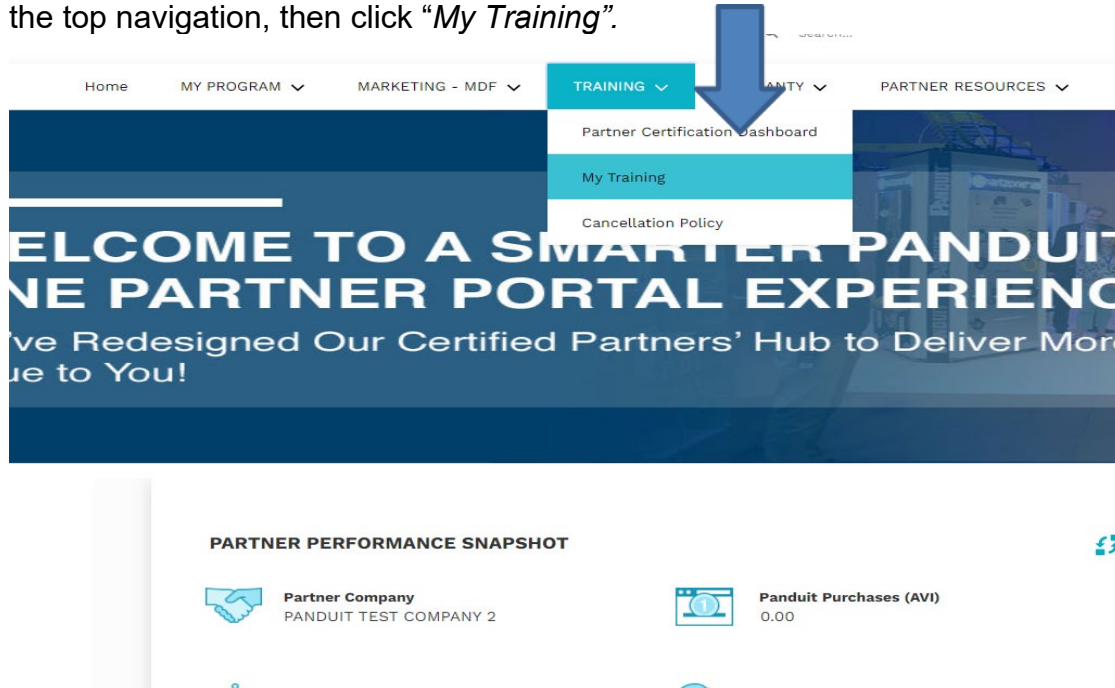


Panduit Learning Central: How to Purchase and Assign Training

*There will be a 6 hour gap between completing training and the certificate being available

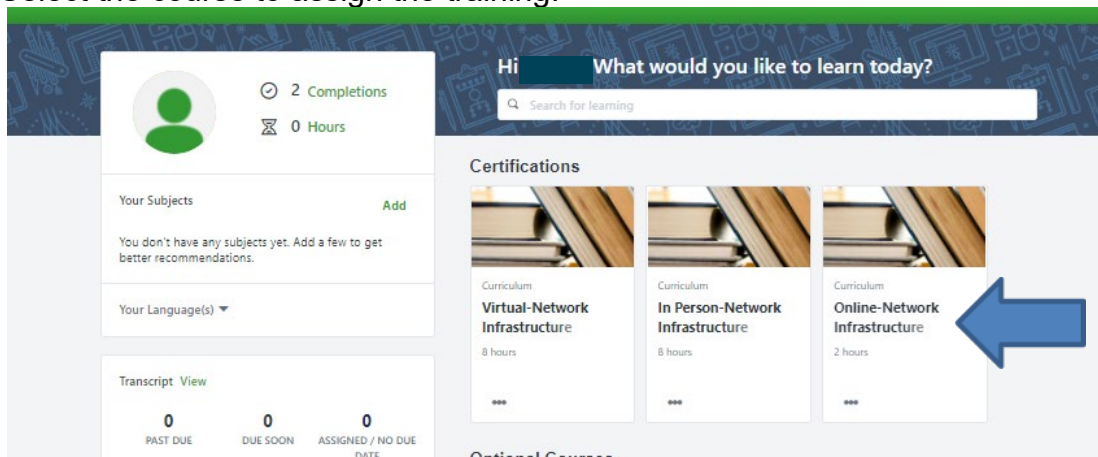
Step 1: Navigate to My Training

Partner will log in to The Hub <https://partners.panduit.com> and click “Training” in the top navigation, then click “My Training”.



Step 2: Select a Course to Assign

Partner will see their available training(s) for assigning training under “Certifications”. Select the course to assign the training.



Step 3: Register for the Training

After selecting a course click “add to cart” in order to purchase.

CURRICULUM

Online-Network Infrastructure Cabling Deploy-

Last Updated 12/10/2021 Duration 2 hours

Details

This course will enable Panduit ONE Partners to sell comprehensive Network Infrastructure solutions on Panduit's behalf. Students will begin by familiarizing themselves with the functional areas of a Network Infrastructure. Then, they will explore Panduit's available Enterprise and Data Center solutions and products, the role of these products within a telecommunications network, and the features, benefits, and applications of Panduit's top-selling Network Infrastructure products.

[Show More](#)

Contents

2 Trainings

| ONLINE CLASS | Network Infrastructure Cabling Deploy Online- | (NICD 1.0) |
|--------------|---|------------|
| ONLINE CLASS | Network Infrastructure Cabling Deploy Online Exam-I | (NICD 1.0) |

CURRICULUM

Online-Network Infrastructure Cabling Deploy-

\$199.00

[Add to Cart](#)



Click here to purchase a course(s)

Step 4: Verify the course and Proceed to Check out

Shopping Cart

The shopping cart page allows you to remove the learning object from the shopping cart, and sort columns.

| Title | Provider | Recipient | Quantity & Price | Subtotal |
|------------------------------------|-----------------------|-----------------|------------------|----------|
| Online-Network Infrastructure C... | University of Panduit | Aasgaard, Brian | 1 x \$199.00 | \$199.00 |
| Subtotal: | | | | \$199.00 |

Enter coupon code [Apply](#)

Total: \$199.00

[Proceed To Checkout](#)



Click here to go to payment screen

Step 4: Choose Payment Method

Note: If your preferred payment method is a wire transfer, you will not be able to assign a course to yourself or others until the payment has processed. Please check your email after selecting wire transfer. If you did not receive an email reach out to global-training@panduit.com

Shopping Cart Checkout

Step 1 - Payment

Options ▾

Checkout is a three step process. Each step is contained with in a drop down table. Expand Billing, Payment and Review, enter all required information, and select to Place Order to complete the purchasing process.

Payment Review Confirmation

Payment Method

Select ▾

- Select
- Credit Card
- Wire Transfer

Select Credit Card or Wire Transfer

Back Next

Purchase Summary

| | |
|-----------------|-----------------|
| Online-Netw... | \$199.00 |
| Online-Netw... | \$199.00 |
| Subtotal | \$398.00 |

Enter coupon c... Apply

Step 5: If choosing Credit Card, follow the steps on the form below and click next

The screenshot shows the 'Step 1 - Payment' checkout page. It includes a progress bar with 'Payment' selected, a 'Purchase Summary' sidebar, and a main form with sections for 'Payment Method', 'Credit Card Information', and 'Billing Address'. Red text annotations with blue arrows point to the 'Credit Card Information' and 'Billing Address' sections, and the 'Next' button.


Put in Credit Card info

Add billing address details

Back Next

Step 7: Click place order to finalize payment

The screenshot shows the 'Step 2 - Review' checkout page. It features a progress bar with 'Review' selected, a table of items, a total amount, and a 'Place Order' button. A blue arrow points to the 'Place Order' button.

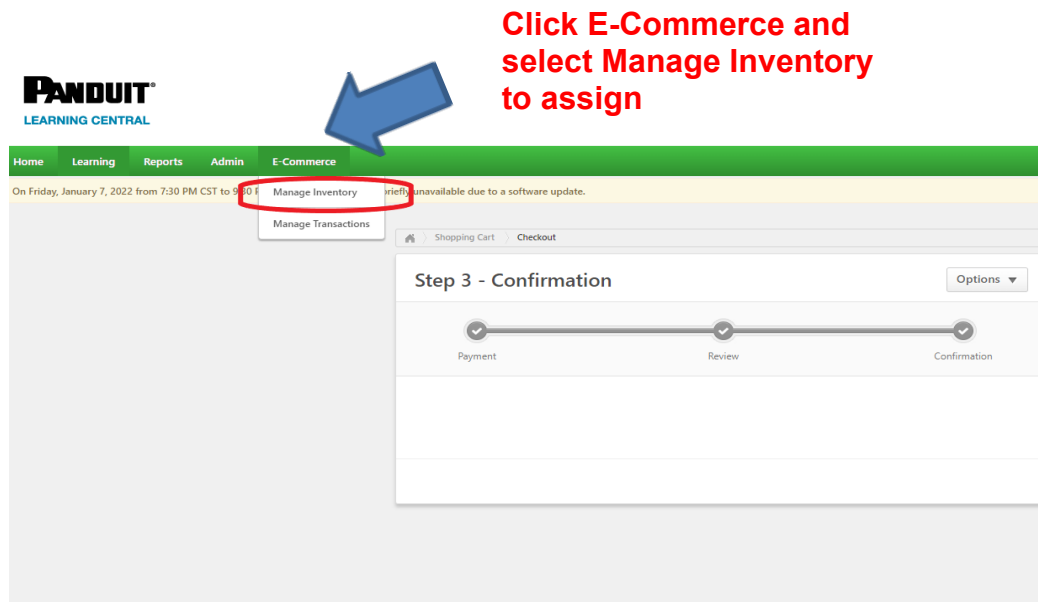
| Title | Quantity & Price | Subtotal |
|---|------------------|----------|
|  In Person-Network Infrastructure... | 2 x \$249.00 | \$498.00 |
| Subtotal: | | \$498.00 |
| Total: | | \$498.00 |

Back Place Order

Need to make changes?
Edit shopping cart

Step 8: Assign Training to Users

After clicking “Place Order”, the Partner Admin should click “E-Commerce” in the navigation bar, and select “manage inventory”. This will allow the Partner Admin to choose their user(s) for the course assignment.



**ACTIVE Users in the Company will be listed. Click the checkbox next to user’s name to assign the course. Make sure Current Status is None; any other status like: In progress, Registered or Completed means the course has been already assigned.

Assign Training - Online-Network Infrastructure Cabling Develop Online

The screenshot shows the Assign Training form. It includes a search bar for First Name and Last Name, a Select OU Criteria dropdown, and a Due Date field. Below the form is a table with columns for Name, Assignment History, Current Status, and OU. The table lists five users, with the first two having a checked checkbox and the last one having a Current Status of "In Progress". A blue arrow points to the Submit button.

| Name | Assignment History | Current Status | OU |
|---|--------------------|----------------|----|
| <input checked="" type="checkbox"/> Test User | 0 | None | |
| <input checked="" type="checkbox"/> Test User | 0 | None | |
| <input type="checkbox"/> Test User | 0 | None | |
| <input type="checkbox"/> Test User | 0 | None | |
| <input type="checkbox"/> Test User | 1 | In Progress | |

Click the box next to the user(s) that you’re assigning training and click submit